**Work Centers**

CNCP – CNC Programming

LASR – Laser Etching

MNUL – Manual Machining

MS – Machine Shop General

MSO – Machine Shop Office

NLLG – Large CNC Turning Machines

NLMD – Small/Medium CNC Milling Machines

NMLG – Large CNC Milling Machines

NMSM – Small/Medium CNC Milling Machines

PNT – Paint

SAWS – All Saws

SMBK – Sheet Metal Brake

SMPC – Sheet Metal Punch

WELD – Welding

**Columns**

WO – Work Order Number

Job – Job Number

Part – Part Number (click/copy-paste to open part pdf)

R. – Revision

Finish – Finish

Qty. – Quantity listed on work order

QCP – Quantity completed

Description – Description of part

Loc. – Location that the data entry was performed at

Pty. – Priority (2 digit code; job then part priority)

Date – Date of scanning

Due – Due date of the part

Time – Time the work order was scanned

Status – Current status of the part

Center – Work center the part is scheduled for/currently at

Est. – Estimated time the part will take to make

Act. – Actual time the part took to make based on Jobscope

Notes – Notes written by users

PDF – File path to the part’s pdf

Check box – Click to edit any information in the fields

Trash – Click to delete (archive) the entry